

# REQUEST FOR CREDIT BY EXAMINATION

# ALASKA PACIFIC UNIVERSITY

**Student's Instructions:**

1. To challenge a course, a student must be enrolled in a program at APU (see p. 119 APU catalog).
2. The student is to complete Part One (Request and Course to be Challenged), obtain all the required signatures, pay the fee at the Business Office, and then present the form to the instructor who will give the examination.

**PART ONE: REQUEST**

**NAME OF STUDENT** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Student Number** \_\_\_\_\_

**COURSE TO BE CHALLENGED:**

**Course Prefix and Number** \_\_\_\_\_ **Credit Hours** \_\_\_\_\_  
**Title** \_\_\_\_\_  
**Current Instructor** \_\_\_\_\_

<b>Advisor's Signature</b>	<b>Approved</b>	
	<b>Not approved</b>	
<b>Instructor's Signature</b>	<b>Approved</b>	
	<b>Not approved</b>	
<b>Academic Dean</b>	<b>Approved</b>	
	<b>Not approved</b>	

**PAYMENT of Special Examination Fee of \$50.00 PER CREDIT HOUR (See number of credits above)**

**BUSINESS OFFICE USE ONLY:**

**AMOUNT PAID** \_\_\_\_\_ **DATE** \_\_\_\_\_ **RECEIPT NO.** \_\_\_\_\_

**Instructor's Instructions:**

After the examination has been administered and graded, complete Part Two, and submit the form to the Registrar's Office.

**PART TWO: RESULT OF EXAMINATION**

I certify that a challenge examination was administered to the student named above, for the course described above on (date) \_\_\_\_\_

The student should be granted a grade of \_\_\_\_\_

**Instructor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_